Clothing Donation Guidelines

Our mission is to help women thrive in work and in life.

The standards of our inventory are critically important to the work we do---we deal with image, confidence and self-esteem and we offer that in the clothing we give to our clients.

Please note that your clothing donations are used to dress women for job interviews and work.

They need to look their absolute best.

All clothing must be freshly dry cleaned.

CLOTHING DONATION GUIDELINES:

• **Suits (pant or skirt) ---Trousers----Skirts**
  1. Not more than five years old
  2. No rips or tears
  3. No buttons missing
  4. No stains
  5. No loud prints

• **Blouses—tops**
  1. Preferably white or solid colours
  2. No revealing necklines
  3. No loud colours or prints
  4. Sleeves or sleeveless ( to wear under a suit or blazer)
  5. Clean (no perspiration stains)

• **Shoes**
  1. Solid colour pumps
  2. Closed toe and heel (peep toes will be accepted if the heels are closed)
  3. Flats with soles (no ballet flats)
• **Handbags/ Totes**
  1. Daytime handbags
  2. Dark tote bags
  3. Accent colours acceptable
  4. No evening bags----rhinestones---plastic

• **Jewellery**
  1. OFFICE APPROPRIATE
  2. Pearls—gold chains—bracelets
  3. Earrings  small/ discreet
  4. Pins---for blazer lapels

• **Scarves**
  1. For use as colourful accents to suits

**FAQS ABOUT CLOTHING DONATIONS AND DRIVES:**

1. **Do you do pickups?**

   Unfortunately, we do not have the means to pick up donations regularly. All donations must be dropped off at Unit 20 Seymour Park, 2 Seymour Avenue, Kingston.

2. **Why do you need to have clothing items cleaned/ dry-cleaned?**

   Our clients usually do not have the means to pay for dry-cleaning before their interview and as a not-for-profit organization, Dress for Success Jamaica does not have the budget allocated for dry cleaning. We do not accept any out-of-date clothing -- please deliver those donations to the Salvation Army, etc. If you are unable to dry-clean because of time, we ask that you consider donating the cost of dry cleaning to help us offset any essential dry cleaning costs.

4. **Is there parking available?**

   There are visitor parking spots located right in front of the building. You just have to be lucky to snag a vacant spot!
5. **I can't drop off the donations during your designated times. How else can I drop off donations to the office?**

Please contact the Boutique Coordinator at 472-4600 or email jamaica@dressforsuccess.org to schedule a drop off time.

6. **What are your office hours?**

The office is opened from Monday, Wednesday, and Thursday from 11am to 4pm.

7. **Can I just leave the donations outside of your office when you are not open?**

Due to security reasons, please do not leave donations outside of our door as we are not liable for donations that may be misplaced/stolen.

3. **Is there an organization that accept men's business clothing?**

University of Technology’s Career and Placement Unit now provides free interview apparel to 30 male students every year during their career fair. You may contact Maurice Colquhoun at 927-1680-7 (ext 2030) to make a donation.

Privacy Policy

*Dress for Success Jamaica is committed to protecting the privacy of donors and adheres to the following policy -- donors' personal contact information will never be sold, rented, or exchanged with other organizations or any other entity in existence unless Dress for Success Jamaica receives written permission from the donor.*